



ISO/TC 249 "Traditional Chinese medicine"
Secretariat: SAC
Committee manager: SANG Zhen Dr



Draft agenda V2.0 for 13th plenary meeting of TC249_June 2023

Document type	Related content	Document date	Expected action
Meeting / Agenda	Meeting: Shanghai (China) 4 Jun 2023	2023-03-15	

Replaces: N 1797 Draft agenda V1.0 for 13th plenary meeting of TC249



NOTICE OF MEETING / DRAFT AGENDA CONVOCATION / PROJET D'ORDRE DU JOUR	
Date	2023-03-15
Reference	ISO/TC 249 N 1822

Title of / Titre du TC/SC TRADITIONAL CHINESE MEDICINE
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Secretariat / Secrétariat SAC
Host / Invitant SAC

MEETING / RÉUNION Meeting dates / 2023-06-04 to 2023-06-09 Dates de la réunion
Place / Lieu The 13th plenary meeting + WG meetings are proposed to be held in a hybrid mode. <ul style="list-style-type: none">- The face-to face meeting venue: 2F Conference room, Shanghai Academy of International Standardization for Traditional Chinese Medicine (SAIS-TCM) Address: 1200 Cai Lun Road, Zhangjiang Hi-Tech Park, Pudong New Area, Shanghai China- The virtual meeting link for plenary sessions: https://iso.zoom.us/j/2094701157?pwd=ZTFRL0UwbC9ldUdQUdI4M0hUXJJQT09 Password: 2023 Note: Please register accordingly to the meetings you want to attend so we can get an accurate number of attendances on the ISO meetings platform: https://sd.iso.org/meetings/124015

P-and O-members are invited to inform the secretariat of the committee concerned, within one month of the receipt of this notice of meeting, of their intention to be represented at the meeting, the approximate number of their delegates and their need for interpretation.

Whenever possible, the names of delegates (or observers) and the name of the head of the delegation should also be sent to the secretariat of the committee concerned at least one month before the opening of the meeting.

Les membres (P) et (O) sont invités, dans un délai d'un mois à partir de la réception de la présente convocation, à faire connaître au secrétariat du comité concerné leur intention d'être représentés à la réunion, le nombre approximatif de leurs délégués et leur besoin en matière d'interprétation.

Dans la mesure du possible, une liste indiquant les noms des délégués (ou observateurs), ainsi que le nom du chef de la délégation, devrait également parvenir au secrétariat concerné un mois au moins avant l'ouverture de la réunion.



ISO/TC 249 N 1822

DRAFT AGENDA/PROJET D'ORDRE DU JOUR

4 June, 2023

CAG1 and CAG2 joint meeting

5 June, 2023

Opening plenary meeting

9:00-9:05

Opening of the meeting

9:05-9:25

Welcome ceremony

9:25-9:40

Group photo

9:40-9:45

Roll call of delegates

9:45-9:50

Adoption of the agenda

9:50-9:55

Appointment of the Resolution Drafting Committee

9:55-10:15

Presentation by the ISO/TC 249 Chair

10:15-10:45

Tea Break

10:45-10:50

Report on the Strategic Business Plan

10:50-11:00

Report of liaison arrangements

11:00-11:20

Training session led by ISO Technical Program Manager

12:00-13:30

Lunch

5 June, 2023

Working Group meetings

13:30-17:30

WG1 meeting; WG3 meeting

19:00-20:30

Welcome Banquet(including Awards Ceremony)

6 June, 2023 **Working Group meetings**

9:00-17:00 WG1 meeting; AG meeting; WG5 meeting

7 June, 2023 **Working Group meetings**

9:00-17:00 WG2 meeting; WG4 meeting; JWG1 meeting

8 June, 2023 **Closing plenary meeting**

13:30-13:45 Review of Resolutions from Day 1

13:45-15:30 Each WG convenor's report:
- 1. Work progress and outcomes from WG meetings during the past year
- 2. Working plan of WG, new proposals, any issues and recommendations

15:30-16:10 Tea Break (the duration of tea break may be adjusted depending on the time needed to finalise the drafting of the Resolutions)

16:10 -16:40 Review of Resolutions from Day 2, Day 3 and Day 4

16:40-16:50 Any other matters

16:50-16:55 Details concerning the next meeting

16:55 Closing of the meeting

9 June, 2023 **Social Event**

NOTE: To make the meeting effective, you are expected to bring all the relevant documents either as printed material or via laptop to the venue since the hard copies will **NOT** be provided at the meeting.